



9th February, 2016

**INVITATION TO TENDER No. SMAC001/W
PROVISION OF WINTER GROUND TRANSPORT (SHUTTLE & PERSONAL TRANSFERS)**

1. BACKGROUND

Snowy Mountains Airport Corporation Pty Ltd (SMAC) is the owner and operator of Snowy Mountains Airport. The airport is located 16kms southwest of Cooma.

Regional Express Airlines (REX) will commence a year round RPT service between Sydney and the Snowy Mountains from March 23rd, with increased flights during the winter months. REX operates a fleet 34 seat SAAB340 aircraft.

2. SCOPE

SMAC, in conjunction with REX is looking to appoint a *Designated Ground Transport Operator* to operate a shuttle service to meet all arriving/departing commercial flights at the airport during the period 10 June – 2 October 2016.

3. PURPOSE OF THIS TENDER

The purpose is to select an operator who is able to demonstrate that they have the necessary qualifications, experience and capability to provide the Ground Transport at Snowy Mountains Airport.

4. TENDER PROCESS

You are required to complete the attached form and send the response to the SMAC representative. Only submissions compliant with this tender document will be considered. Applications should be submitted to:

Adrien Baker - Snowy Mountains Airport Corporation
T: 0422 875 075
E: abaker@snowpackmedia.com.au

Applications close 5pm Sunday 21st February 2016



Sydney - Snowy Mountains (Cooma)

10 June - 3 July 2016

SYDNEY - SNOWY MOUNTAINS (COOMA)* ✈️									
FLIGHT NO.	DEPARTURE	ARRIVAL	M	T	W	T	F	S	S
ZL721	8:00 am	9:05 am	●	●	●	●	●		●
ZL723	9:30 am	10:35 am						●	
ZL737	2:25 pm	3:30 pm					●		●

SNOWY MOUNTAINS (COOMA) - SYDNEY* ✈️									
FLIGHT NO.	DEPARTURE	ARRIVAL	M	T	W	T	F	S	S
ZL722	9:35 am	10:40 am	●	●	●	●	●		●
ZL724	11:05 am	12:10 pm						●	
ZL738	4:00 pm	5:05 pm					●		
ZL742	6:40 pm	7:45 pm							●

4 July - 2 October 2016

SYDNEY - SNOWY MOUNTAINS (COOMA)* ✈️									
FLIGHT NO.	DEPARTURE	ARRIVAL	M	T	W	T	F	S	S
ZL721	8:00 am	9:05 am	●	●	●	●	●		●
ZL723	9:30 am	10:35 am						●	
ZL733	10:55 am	12:00 pm					●		
ZL735	12:35 pm	1:40 pm							●
ZL737	2:25 pm	3:30 pm	●				●		●

SNOWY MOUNTAINS (COOMA) - SYDNEY* ✈️									
FLIGHT NO.	DEPARTURE	ARRIVAL	M	T	W	T	F	S	S
ZL722	9:35 am	10:40 am	●	●	●	●	●		●
ZL724	11:05 am	12:10 pm						●	
ZL734	12:30 pm	1:35 pm					●		
ZL736	2:10 pm	3:15 pm							●
ZL738	4:00 pm	5:05 pm	●				●		
ZL742	6:40 pm	7:45 pm							●

* Schedules are correct as at 3 February 2016 and subject to change.

SUMMARY OF TENDER DETAILS

- The agreement is for the period commencing *Friday 10 June 2016* until *Sunday 2nd October 2016*.
- SMAC will appoint the successful applicant as the *Designated Ground Transport Operator* to provide shuttle bus and personal transfer services to and from *Snowy Mountains Airport* for the 2016 winter snow season.
- The Operator:
 - Will be required to hold the necessary licences with government authorities and insurances to provide the transport services.
 - Must agree to provide ground transport shuttle services for each scheduled *REX* flight. Pick up/drop off points to include, but not limited to, Jindabyne, Bullocks Flat Skitube (for Perisher), Thredbo Village.
 - Must have a website with the provision to take reservation enquiries and/or bookings online.
 - Will provide SMAC with passenger numbers for each shuttle and personal transfer service on a weekly basis.

The proposed passenger pricing for all shuttle and personal transfers is to be provided by the operator as part of this tender. The proposed fare structure will be a major consideration in selecting an operator.

- SMAC:
 - Will charge the Operator a discounted Airport Ground Transport fee of \$5.00 plus GST per passenger per direction for any shuttle or personal transfers booked.
 - Will provide local advertising on 2XL, KIX Country and Snow FM to a minimum value of \$10,000. (To promote the Airport Shuttle service only)
 - Will arrange a hyperlink from the SMAC & REX websites to the Operator.
 - Will provide exclusive counter space within the Arrivals Area.
 - Will provide dedicated vehicle parking directly adjacent to the terminal.

SMAC001/W APPLICATION FORM

Please complete all sections below for your application to be considered

APPLICANT:																				
ABN:																				
LICENCE NUMBER:																				
ADDRESS:																				
CONTACT NAME:																				
CONTACT PHONE:																				
CONTACT EMAIL:																				
DESIGNATED MANAGER:																				
PROPOSED PRICING: <i>Pricing must be included with application. Pricing should be inclusive of GST and Airport Ground Transportation Fee, but should EXCLUDE National Parks Entry Fees.</i>																				
<table border="1"><thead><tr><th>Destination</th><th>Adult One Way</th><th>Child One Way</th><th>Adult Return</th><th>Child Return</th></tr></thead><tbody><tr><td>Jindabyne</td><td></td><td></td><td></td><td></td></tr><tr><td>Ski Tube/ Bullocks Flat</td><td></td><td></td><td></td><td></td></tr><tr><td>Thredbo Village</td><td></td><td></td><td></td><td></td></tr></tbody></table>	Destination	Adult One Way	Child One Way	Adult Return	Child Return	Jindabyne					Ski Tube/ Bullocks Flat					Thredbo Village				
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OTHER INFORMATION: <i>Please include anything else you consider relevant to your application.</i>																				